



CANBERRA WOMEN IN BUSINESS

## NOTICE OF ANNUAL GENERAL MEETING

PwC, 28 Sydney Avenue, Forrest • Tuesday, 19 September 2017 • 6.00pm

### AGENDA

- |                          |   |
|--------------------------|---|
| 1. Welcome and apologies | 5. Treasurer's Report                           |
| 2. Quorum established    | 6. Appointment of Auditor                       |
| 3. Minutes of 2016 AGM   | 7. Election of Executive and Committee for 2017 |
| 4. President's Report    | 8. Close of meeting                             |

### NOMINATION FORM

#### Office Bearers and Ordinary Committee Members

Nominations via this form to the CWB office email [office@cwbc.org.au](mailto:office@cwbc.org.au) by **COB 12 September 2017**, not less than 7 days before the AGM on 19 September 2016.

Name

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Address

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Phone

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Email

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Nominated for position of (use a separate form if nominating for more than one position):

- |   |                                       |   |
|---|---------------------------------------|---|
| <input type="checkbox"/> President      | <input type="checkbox"/> Membership   | <input type="checkbox"/> Sponsorship              |
| <input type="checkbox"/> Vice President | <input type="checkbox"/> Governance   | <input type="checkbox"/> General Committee member |
| <input type="checkbox"/> Treasurer      | <input type="checkbox"/> Social Media | <input type="checkbox"/> Newsletter               |
| <input type="checkbox"/> Secretary      | <input type="checkbox"/> Events       | <input type="checkbox"/> Website                  |

The nominee and proposer must be current CWB financial members.

Name of proposer

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Name of nominee

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Signature of proposer

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Signature of nominee

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Date / /

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Date / /

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I, \_\_\_\_\_ (Signature of nominee)

**agree to this nomination.**

Optional – You are welcome to attach a written statement of no more than 75 words about yourself and how you would like to contribute to the management of the CWB. These will be compiled and distributed to the membership at the AGM.

**For office use only:** Date received by the CWB Secretary